



# Ellerker Parish Council

**Clerk**  
4 hours per week

The position of Clerk to the Parish Council will become vacant from 26<sup>th</sup> September 2016.

The role requires administrative skills, computer competency, initiative and ability to meet deadlines.

The work is interesting and varied and amounts to 4 hours per week. The hours can be worked flexibly to accommodate workload and other personal commitments and will be kept under review.

The pay is £9.00 per hour.

For further information please contact either:

**Claire Wood**, Chair of the Council, on:

[clairewood18@btinternet.com](mailto:clairewood18@btinternet.com)

01430 424474 / 07932 122057

or

**Diana Bushby**, Councillor, on:

[dianabushby@yahoo.co.uk](mailto:dianabushby@yahoo.co.uk)

01430 422757 / 07977 908444

Closing date for applications: **Monday, 8<sup>th</sup> August 2016**

Interviews will take place on: **Tuesday, 16<sup>th</sup> August 2016**